



**Notice and Acknowledgement of Pay Rate and Payday/Avi ak Rekonesans Jou Pèyman ak To Pèyman
Under Section 195.1 of the New York State Labor Law/Sou Seksyon 195.1 nan Lwa Travay Eta Nouyòk la
Notice for Employees Paid a Weekly Rate or a Salary for a Fixed Number of Hours (40 or Fewer in a Week)/
Avi pou Anplwaye ki touche chak semèn oswa yon salè pou yon kantite èdtan fiks (40 oswa pi piti nan yon semèn)**

1. Employer Information/ Enfòmasyon Sou Anplwayè
Name/ Non: _____

Doing Business As (DBA) name(s)/ Non Komèsyal: _____

FEIN (optional)/ Nimewo Idantifikasyon Federal (opsyonèl): _____

Physical Address/ Adrès Fizik: _____

Mailing Address/ Adrès Postal: _____

Phone/ Telefòn: _____

2. Notice given/ Yo bay avi a:

- At hiring/Lè yo anplwaye a
- On or before February 1 / 1ye fevriye oswa avan sa
- Before a change in pay rate(s), allowances claimed or payday. / Avan gen yon chanjman nan to pèyman an (yo), alokasyon yo reklame oswa jou pèyman an.

3. Employee's Pay Rate/To Pèyman Anplwaye

a
\$ _____ per/pa _____
Weekly hours/èdtan pa semèn _____
(Specify the number of hours for which the weekly rate or salary will be paid.)/(Metè kantite èdtan li pral touche pa semèn oswa salè li.)
Employers may not pay a non-hourly rate to a non exempt employee in the Hospitality Industry, except for commissioned salespeople./Anplwayè yo kapab pa peye yon to ki pi dapre èdtan travay pou yon anplwaye ki pa gen egzanpsyon k ap travay nan endistri ospitalite a, sòf pou moun k ap vann sou komisyon yo.

4. Allowances taken /Alokasyon li pran

- None/Okenn
- Tips/Poubwa _____ per hour/pa èdtan
- Meals/Repa _____ per meal/pa repa
- Lodging/Lojman _____
- Other/Lòt bagay _____

5. Regular payday/Jou pèyman regilye

6. Pay is /Pèyman an fèt

- Weekly/Chak semèn
- Bi-weekly/Chak de semèn
- Other/Yon lòt fason: _____

7. Overtime Pay Rate/To pou travay ki depase 40 èdtan pa semèn

\$ _____ per hour/pa èdtan (This must be at least 1½ times the worker's regular rate with few exceptions.)/(Sa dwe omwen 1 ½ fwa to regilye travayè a ak kèk eksepsyon.)

8. Employee Acknowledgement /Rekonesans

Anplwaye: On this day, I received notice of my pay rate, overtime rate (if eligible), allowances, and designated payday in English and my primary language. I told my employer that my primary language is **Haitian Creole**. /Nan jou sa a, mwen te resevwa yon avi sou to pèyman mwen, to travay siplemantè (si m kalifye), alokasyon, ak jou ki chwazi pèyman mwen ann Angle ak lang manman mwen. Mwen te di anplwayè mwen lang manman mwen se **Kreyòl Ayisyen**.

Print employee name/Ekri non anplwaye a ak lèt yo dekole

Employee Signature /Siyati Anplwaye a

Date/Dat

Preparer Name and Title /Non ak Tit moun kap prepare dokiman an

The employee must receive a signed copy of this form. The employer must keep the original for 6 years. /Anplwaye a dwe resevwa yon kopi fòm sa a ki siyen. Anplwayè a dwe kenbe orijinal la pandan 6 ane.