



New York State Department of Labor
Division of Labor Standards
Permit and Certificate Unit, Room 266A
State Office Campus, Building 12
Albany, NY 12240

Notice to Farm Labor Contractors and Farm Labor Camp Commissary Operators

Sections 57 and 220 of the Workers' Compensation Law states that before any permit, license, or certificate involving employment of employees in New York State may be issued, the applicant must submit required documents proving Workers' Compensation and Disability insurance coverage.

Farm Labor Contractors must carry Workers' Compensation insurance for some of their own employees such as truck drivers.

Farm Labor Camp Commissary Operators must carry Workers' Compensation insurance for every employee.

You must obtain and submit with your application, and keep available for inspection by investigators of the Department of Labor, the following documentation:

1. If liable for Workers' Compensation and Disability insurance, **from your insurance company**, you must obtain a completed C-105.2 proving Workers' Compensation Insurance coverage and a completed DB-120.1 proving Disability Insurance coverage. Both forms are to be provided to this office. Other acceptable forms of proof:

- U-26.3 from SIF
- If self-insured, SI-12 or GSI-105.2 for WC and DB-155 for Disability

If insured through the NY State Insurance Fund, you may call toll-free 888-875-5790 to request form U-26.3 and 866-697-4332 to request form DB-120.1.

2. If **not** liable for WC and/or Disability insurance, provide a completed CE-200 to this office. This form can be obtained on-line at www.wcb.ny.gov. On the home page, click on "WC/DB Exemptions" then click on "Request for WC/DB Exemption". You may contact the Workers' Compensation Board at 866-298-7830 for assistance in obtaining this form. When you call, wait until the menu finishes for someone to give you assistance.

The Workers' Compensation Board offices are located at:

100 Broadway, Menands
Albany, NY 12241

220 Rabro Drive, Ste. 100
Hauppauge, NY 11788

State Office Building
44 Hawley Street
Binghamton, NY 13901

175 Fulton Avenue
Hempstead, NY 11550

111 Livingston Street
Brooklyn, NY 11201

41 N. Division Street
Peekskill, NY 10566

Statler Towers, FL 3
107 Delaware Avenue
Buffalo, NY 14202

State Office Building
130 Main Street West
Rochester, NY 14614

State Office Building
935 James Street
Syracuse, NY 13203