



New York State Department of Labor

Mine Safety Training Program

Request for Training Assistance

The New York State Department of Labor has provided mine safety and health training to the mine operators of New York State since 1979. Our Program staff is experienced professionals who conduct the required Part 46 training by request and at the employer's class site. Our training programs address the specific hazards of surface mining and focus on preventing accidents. Employers who operate surface mines may use this form to request annual training. Employers are responsible for submitting a class roster on forms developed by the Department. Requests must be submitted timely and the Department must have a written request on file for all class sessions. All mine employers and contractors are also required to have a Part 46 Training plan on file with the NYS Department of Labor. Information about Part 46 training, training plans and enforcement activities can be viewed at www.msha.gov.

Type of Training Requested: Date of Last Training Conducted

Employer Information

Name of Employer

Employer Address

City, State, Zip

Contact Person Title

E-Mail Phone

Mine ID/
Contractor Designation Fax

Type of Mining

Class Sponsors (Only answer if you are sponsoring a session)

Do you want to sponsor a session? Class Location

Do you have a class site for this session? Class Address

Does this class site have tables and chairs for all? Class City

Will this class session be open to other companies? Class State, Zip

May other companies contact you to register? Number of Employees

What arrangements regarding
coffee, water, lunch can be made for this class?

Other Companies in Attendance (Only answer if you are not sponsoring a class)

Are you sending employees to this class that is sponsored by another company?

If so, what is the name of the company that is sponsoring the class?

If so, what is the date of the class that

Training Certificates

Name of Person Responsible for Safety at Your Company

Do you want printed copies of certificates or electronic copies?

Do you plan to conduct hazard training at this session?

Phone E-mail Address

Mine Locations

(Add additional information on company letterhead if you have more than 3 mine locations.)

Mine #1 Name	<input type="text"/>	Mine ID Number	<input type="text"/>	No. of Employees	<input type="text"/>
Plant Manager	<input type="text"/>	Phone Number	<input type="text"/>		
Mine #2 Name	<input type="text"/>	Mine ID Number	<input type="text"/>	No. of Employees	<input type="text"/>
Plant Manager	<input type="text"/>	Phone Number	<input type="text"/>		
Mine #3 Name	<input type="text"/>	Mine ID Number	<input type="text"/>	No. of Employees	<input type="text"/>
Plant Manager	<input type="text"/>	Phone Number	<input type="text"/>		

The New York State Department of Labor reserves the right to set dates of training and the subjects covered in each program. Mine employers are responsible for making sure that the appropriate subjects and time frames for all training are accurately described and included in their current Part 46 training plan. Our schedule is based upon Instructor availability, geographic location and classroom availability. Training is provided under a grant received from the U.S. Department of Labor, the Mine Safety and Health Administration through MSHA's State Grants Program is subject to the monitoring requirement of the program. There is no charge for the instructional portion of our training. There may be fees depending upon the location and type of classroom provided by employers who sponsor our sessions. Please refer to our training Contract Agreement for specific responsibilities and time frames for class registration.

Upon receipt of this request, Program staff will review each request for completeness and check our training schedule for availability. After training dates are sent, a notice will be sent verifying the session. The class sponsor is responsible for registering students and submitting a class roster to us in a timely manner. **Each employer must include a current copy of their Part 46 Training plan with this request.** Mine employers who sponsor training sessions must make all other employers aware of the conditions of this request. The NYS Department of Labor reserves the right to approve attendance of all companies and limit each session to an appropriate number of students. Mine operations must be listed as active or intermittent to use our services. Unless, noted specifically on each contract, all training sessions start at 7:30 am and will continue to approximately 4:00pm.

The employer certifies that the information contained in this application is accurate and true and that the training programs implemented, as indicated in this application, meet the requirements of 30 CFR Part 46. The above referenced company hereby requests that the NYS Department of Labor provide mine safety and health training in accordance with CFR Title 30, Part 46.

By checking this box, you indicate that you fully understand the liabilities associated with providing your signature and employer information and have read the "Contract Agreement for MSHA Training" posted on our web site and agree to its conditions.

Name Date

Send this completed application, with a copy of your Training Program to:
**New York State Department of Labor Mine Safety Training
Program Room 167, Building 12, State Campus Albany, NY 12240
Attention: Marino J. Franchini, Program Manager**